



Adventure Fest 2025

Booking Information Pack

Welcome to Adventure Fest - an action packed festival style weekend for Guides, Rangers and their Leaders . The event takes place from Friday 26th to Sunday 28th September 2025 at Blackland Farm Outdoor Centre. There is also a day visit option on Saturday 27th September from 9.30am – 6pm.

Please note - Leaders must hold the Going Away With Licence to stay overnight. Standard Girlguiding ratios must be maintained during the event.

This pack contains initial information required to make a booking. Further information will be sent once you have booked.

Cost

All accommodation is camping with an option for pre-pitched tents if you don't have your own equipment. The cost for the weekend is £100 inc VAT per participant or £110 inc VAT per participant with pre-pitched tents. This includes all activities, catering from Friday dinner to Sunday breakfast, camping fees, evening entertainment and an event badge. For adults the cost is £30 inc VAT or £40 inc VAT including pre-pitched tents, to cover food and an event badge.

To visit for the day, the cost is £50 inc VAT per participant, which includes all activities and an event badge. Adults are free of charge but you'll still get an event badge! All participants will need to bring a packed lunch.

You can book online via our website www.blacklandfarm.org or by completing the form enclosed in this pack. You need to pay a £100 non-refundable deposit within 30 days to secure your places, with final numbers due by 16th June 2025. The full balance must be paid by 16th July 2025. Please see the T&Cs in this pack for further information.

Adventure Fest 2025 Booking Form

Unit name:	
Girlguiding County:	
Name of main contact:	
Email address:	
Contact phone number:	
Postal address:	
For overnight - licence holder's name & membership number:	

Please tick which part of the event you are booking for:

Overnight own tents:		Overnight pre-pitched tents:	
Day visit:			

Number of adults attending:	
Number of Guides attending:	
Number of Rangers attending:	
£100 deposit paid by:	BACs / cheque (payable to 4th Dimension Ltd)

Payment of the deposit confirms your acceptance of the terms & conditions of booking.

Please return your completed form and deposit payment to:

Blackland Farm Outdoor Centre
 Adventure Fest 2025
 Grinstead Lane
 East Grinstead
 West Sussex
 RH19 4HP



Terms & Conditions of booking (Adventure Fest)

1. Definitions

"We" "Us" "Our" 4th Dimension Ltd t/a Blackland Farm Outdoor Centre (registered company in England and Wales #04617597). Blackland Farm Outdoor Centre can be contacted at info@blacklandfarm.org.

2. Bookings

2a. When a booking is made, it is regarded as a provisional booking. A deposit payment of £100 is required within 30 days of making the booking. Deposit payments are non-refundable and non-transferable other than set out in this agreement.

Final numbers must be received by 16th June 2025.

- You can make your payment by cash, BACs or cheque.
- Cheques should be made payable to 4th Dimension Ltd. (Blackland Farm Outdoor Centre is the trading name of 4th Dimension Ltd).
- For BACs payments, please use the following account details:
Account name - 4th Dimension Limited
Account number - 42840805
Sort code - 60-07-17
Please use your Unit name as the reference.

2b. After 16th June 2025, Blackland Farm Outdoor Centre reserves the right to cancel your booking if it remains unconfirmed. Provisional bookings are confirmed upon the receipt of the deposit payment.

2c. Blackland Farm Outdoor Centre may, at times, need to make major changes to your booking. On these occasions, you will be informed and allowed the right to cancel the booking without penalty.

2d. Full balance payment is due by 16th July 2025. Blackland Farm Outdoor Centre understands that financial situations may vary, and are happy to discuss this with relevant parties. Any additional services agreed or added to a booking during the visit will be invoiced on departure with a 14 day payment term.

3. Services and Facilities

3a. Services may vary slightly from descriptions on promotional or informational materials. Blackland Farm Outdoor Centre does not accept liability for such variations.

3b. All bookings require standard Girlguiding ratios to be in place and appropriate Girlguiding qualifications to be present for the duration of the booking, with these adults acting as the responsible people for any guest under the age of 18 relevant to that booking.

3c. Upon arrival, the Group Leader must check in at the welcome desk before any other action is taken.

3d. Use of our services and facilities is subject to your agreement to follow the 'site rules' and includes taking all reasonable steps to minimise disturbance to other guests. It is the guests obligation to ensure this is read and understood prior to arrival.

3e. Use of our services and facilities is subject to your agreement to follow our Safeguarding Policy and Health and Safety Policy. It is the guests obligation to ensure this is read and understood prior to arrival.

3f. Blackland Farm Outdoor Centre reserves the right to charge groups for damage to facilities or equipment caused by members of the group during the stay.

3g. Blackland Farm Outdoor Centre reserves the right to charge a cleaning fee if a group leaves any area in an unreasonable state of cleanliness.

3h. Blackland Farm Outdoor Centre reserves the right to make minor changes to programmes due to operational factors such as weather. In this instance, we will inform you as soon as reasonably possible.

3g. Arrival and departure dates/times are shown on your booking information pack. It is the responsibility of the guest to ensure that their planned itinerary matches the booking confirmation. Arrival or departure outside of these times must be agreed in writing and may be subject to further charges.

4. Cancellation or Changes

4a. Any changes to a cancellation of a booking must be confirmed in writing or will not be valid.

4b. Bookings cancelled or reduced prior to 16th June 2025 are eligible for refunds not including the deposit amount of £100. Bookings cancelled or reduced after 16th June 2025 are not eligible for refunds and the full balance for the confirmed numbers is due.

4c. Changes resulting in an increase in visitor numbers or additions to booked items are subject to availability and must be agreed in advance by Blackland Farm Outdoor Centre and charged accordingly.

5. Supervision

5a. Adults accompanying under 18s or vulnerable young people agree to act in loco parentis at all times. Adults must be in attendance during instructed activity sessions. Blackland Farm Outdoor Centre staff will provide activity instruction, and group management must be managed by the adult supervising.

5b. All instructed activities require a group card in writing detailing health and medical needs (and dietary needs, if applicable) of group members prior to the visit. Accompanying adults should know the specific health and medical needs (and dietary needs, if applicable) of group members, and disclose these to the instructor at the start of the session. Failure to do so may result in cancellation of the session, with costs still liable.

6. Force Majeure

6a. Blackland Farm Outdoor Centre shall not be liable for any delay or failure to perform any obligation due to cause beyond our reasonable control including, but not limited to; strikes, acts of God, war (whether actual or threatened), riot, civil commotion, lock outs, labour disputes, terrorism (whether actual or threatened), malicious damage, threats to safety, compliance with law or governmental, third party or regulatory authority order, rule, regulation or direction, accident, environmental contamination, pandemic, epidemic, outbreak of disease, breakdown of plant or machinery, fire, flood, storm, natural, chemical, biological or nuclear disaster, adverse weather conditions, difficulty or increased expense in obtaining staff, materials, goods or raw materials in connection with the performance of this agreement.

7. Insurance and Liability

7a. Blackland Farm Outdoor Centre holds public liability insurance provided by Activities Industry Mutual to the value of £10 million.

7b. Blackland Farm Outdoor Centre strongly recommends that groups and individuals purchase appropriate insurance for their visit.

7c. Blackland Farm Outdoor Centre does not accept liability for personal belongings, property and equipment of the visitor that has been lost, stolen or damaged during the course of the visit.

8. Complaints

8a. If you should have a complaint or query regarding the service or facility provided by Blackland Farm Outdoor Centre, you should, in the first instance, contact the Duty Manager on-site as soon as possible to discuss.

8b. If you feel that you do not receive a satisfactory resolution from the above, you should contact info@blacklandfarm.org. A relevant manager will acknowledge the complaint within 3 working days and details of their intended action.

9. Site Rules (Terms of Use)

9a. The named adult on the booking is responsible for providing accurate information where requested.

9b. You are responsible for the administration of first aid to guests in the first instance, and for documenting with us any accidents or incidents.

9c. If you require assistance from emergency services, Blackland Farm Outdoor Centre staff must be informed at the earliest opportunity.

9d. Guests are responsible for following all fire procedures as provided.

9e. Large 'camp' fires are permitted in designated spaces. Barbeques are permitted for use if they are off the ground. Disposable barbeques are not permitted. Fire pits are permitted for use on campgrounds if they are off the ground. All ash, coals, fuel must be disposed of in a responsible manner.

9f. Guests must only drive in permitted areas, adhering to a speed limit of 5 mph on-site.

9g. Guests are responsible for disposal of refuse and recycling.

9h. Dogs are permitted within the grounds, but must always be on the lead. Dog owners must be responsible for clearing and disposal of dog waste. Assistance dogs are permitted in all facilities.

9i. External suppliers of any kind are not permitted without prior written approval from Blackland Farm Outdoor Centre.

9j. Smoking is not permitted on site.

9k. Guests must follow the Countryside Code.

9l. The consumption of alcohol is permitted onsite, as long as this is respectful of other guests, in moderation, and is not in conflict with any site policy. Blackland Farm Outdoor

Centre reserves the right to ask anyone to leave the site if they display inappropriate behaviour.

9m. Guests must display appropriate behaviour. Blackland Farm Outdoor Centre reserves the right to ask anyone to leave the site if they display inappropriate behaviour.

9n. Facilities and services must be left in the manner presented on arrival. Charges are applicable to any damage or cleaning services incurred.

9o. Guests must not do or permit any action which is illegal or a nuisance, disturbance or annoyance, other guests or neighbouring properties. The site's quiet times are between 10pm-7am.

9p. Guests must not use the grounds for any service that contradicts policy or direction for use.

9q. Guests will be provided with relevant access codes where required. These codes must not be shared externally. Gates and locks should be closed after use to maintain security. The main front gate will be closed outside of office hours and users requiring access outside these hours are advised to park outside of the gate.

10. Privacy and Data

10a. Blackland Farm Outdoor Centre has a commitment to protecting privacy and data. Our Data Protection Policy tells you what we do in order to understand why we collect your data, how we use it, what we do to keep it safe, your rights, and how we process your data. If you have any queries about this policy, its content, or your own rights, you can contact us at info@blacklandfarm.org.

11. General

These booking conditions may be varied by us at any time and at our sole discretion. Any new booking conditions will be published and attached to your initial email enquiry with immediate effect. Your booking is governed by English Law, and the jurisdiction of the English Courts.